



STRONG SCHOOLS
START WITH ME!

MEETING NOTICE

School	Date	Time	Location
Sutton Middle School	9/9/2021	5:30 pm	NS Campus Media Center

Notice Prepared By: Gail Johnson **Date Posted:** September 1, 2021

Meeting Agenda

(agenda may be amended)

This meeting will not allow for Public Comment

I. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions *(if applicable)*
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
- E. *For High Schools:* Appoint Student Representatives
- F. Approval of Previous Minutes
- G. Election of Officers
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary
 - iv. Cluster Representative
- H. Review and Approve Public Comment Format
- I. Set GO Team Meeting Calendar
- J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

II. Discussion Items *(add items as needed)*

- A. Discussion Item 1:
- B. Discussion Item 2:

III. Information Items *(add items as needed)*

- A. Principal's Report
- B. Information Item 2

Meeting Agenda

Sutton Middle School

Date: September 9, 2021

Time: 5:30 pm

Location: Northside Campus Media Center

IV. Call to Order

V. Roll Call; Establish Quorum

VI. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions *(if applicable)*
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
- E. *For High Schools:* Appoint Student Representatives
- F. Approval of Previous Minutes
- G. Election of Officers
 - i. Chair
 - ii. Vice-Chair
 - iii. Secretary
 - iv. Cluster Representative
- H. Review and Approve Public Comment Format
- I. Set GO Team Meeting Calendar
- J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

VII. Discussion Items *(add items as needed)*

- A. Discussion Item 1:
- B. Discussion Item 2:

VIII. Information Items *(add items as needed)*

- A. Principal's Report
- B. Information Items
 - i. COVID Protocols
 - ii. Intervention & Enrichment Blocks
 - iii. Universal Screener

IX. Announcements *(add items as needed)*

- A. New GO Team Member Training and Orientation

X. Public Comment *(if applicable)*

XI. Adjournment

Meeting Summary

Sutton Middle School

Date: September 9, 2021

Time: 5:30 pm

Location: Northside Campus Media Center

XII. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Victoria Salzman	Present
Parent/Guardian	Shauna Achey	Present
Parent/Guardian	Amber Muhammad	Present
Instructional Staff	Antoine Edwards	Absent
Instructional Staff	Shelly Riddle	Present
Instructional Staff	Israel Vance	Present
Community Member	Lizmarie Rivera	Present
Community Member	John Olson	Absent
Swing Seat	Colette Minnifield	Present
Student (High Schools)		

XIII. Action Items

A. Approval of Agenda: Motion [Passes](#)

B. Fill Vacant Positions

Vacant Position:	Parent
Appointee's Name:	Amber Muhammad

Vacant Position:	Staff
Appointee's Name:	Antoine Edwards

C. Fill Open Community Member Seat:

Open Position:	Community Member
Appointee's Name:	John Olson

D. Fill Open Swing Seat

Open Position:	Swing Seat
Appointee's Name:	Colette Minnifield

E. Approval of Previous Minutes [Approval of April 2021 Minutes tabled until October Meeting](#)

Meeting Summary

- F. **Election of Officers**
 - i. Chair: Result: Victoria Salzman
 - ii. Vice Chair: Result: Shelly Riddle
 - iii. Secretary: Result: Shauna Achey
 - iv. Cluster Representative: Result: Amber Muhammad
- G. **Approval of Public Comment Format: Motion Passes**
- H. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	9/9/21	5:30	Zoom	No
2	10/12/21	6:00	Zoom	Yes
3	11/9/21	6:00	Zoom	Yes
4	1/11/21	6:00	Zoom	Yes
5	2/8/21	6:00	Zoom	Yes
6	3/8/21	6:00	Zoom	Yes
7				
8				

- I. **Adopt GO Team Norms Motion Passes**

XIV. Adjournment: Motion Passes

Sutton Middle School
Date: September 9, 2021
Time: 5:30 pm

Location: Northside Campus Media Center

XV. Call to order: 5:31

XVI. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Victoria Salzman	Present
Parent/Guardian	Shauna Achey	Present
Parent/Guardian	Amber Muhammad	Present
Instructional Staff	Antoine Edwards	Absent
Instructional Staff	Shelly Riddle	Present
Instructional Staff	Israel Vance	Present
Community Member	Lizmarie Rivera	Present
Community Member	John Olson	Absent
Swing Seat	Colette Minnifield	Present
Student (High Schools)		

Quorum Established: Yes

XVII. Action Items

- A. **Approval of Agenda:** Motion made by: Victoria Salzman; Seconded by: Shelly Riddle

Members Approving: Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera

Members Opposing: None

Members Abstaining: None

Motion Passes

- B. **Fill Vacant Positions** (copy and complete table for each vacant position)

Vacant Position:	Parent
Nominee's Name:	Amber Muhammad
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera
GO Team Members Opposed	None

GO Team Members Abstaining	None
--------------------------------------	------

Vacant Position:	Staff
Nominee's Name:	Antone Edwards
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad
GO Team Members Opposed	None
GO Team Members Abstaining	None

C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	John Olson
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad
GO Team Members Opposed	None
GO Team Members Abstaining	None

D. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	Colette Minnifield
Nominated by	Gail Johnson
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad
GO Team Members Opposed	None
GO Team Members Abstaining	None

SWING SEAT RESULT:

E. **For High Schools: Appoint Student Representatives**

Student Representative 1: [Insert Name of Student Representative]

Student Representative 2: [Insert Name of Student Representative]

- F. **Approval of Previous Minutes:** *Approval of April 2021 Minutes Tabled until October Meeting*
- G. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** *Victoria Salzman*

Officer Position:	Chair
Nominee's Name:	Victoria Salzman
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad, Colette Minifield
GO Team Members Opposed	None
GO Team Members Abstaining	None

ii. **Vice Chair: Result:** *Shelly Riddle*

Officer Position:	Vice Chair
Nominee's Name:	Shelly Riddle
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad, Colette Minifield
GO Team Members Opposed	None
GO Team Members Abstaining	None

iii. **Secretary: Result:** *Shauna Achey*

Officer Position:	Secretary
Nominee's Name:	Shauna Achey
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad, Colette Minifield
GO Team Members Opposed	None
GO Team Members Abstaining	None

iv. Cluster Representative: Result: **Amber Muhammad**

Officer Position:	Cluster-Representative
Nominee's Name:	Amber Muhammad
GO Team Members In favor	Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad, Colette Minifield
GO Team Members Opposed	None
GO Team Members Abstaining	None

- H. **Review and Approve Public Comment Format** “If you have an item you would like to discuss, you must arrive by the time **PUBLIC COMMENT** meetings start to sign in and log your topic(s). The public comment segment of the GO Team meeting will not exceed 20 minutes; however, GO Team Members can concede their time.”

Motion to adopt made by: **Israel Vance**; Seconded by: **Victoria Salzman**

Members Approving: Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Lizmarie Rivera, Amber Muhammad, Colette Minifield

Members Opposing: None

Members Abstaining: None

Motion Passes

- I. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	9/9/21	5:30	Zoom	No
2	10/12/21	6:00	Zoom	Yes
3	11/9/21	6:00	Zoom	Yes
4	1/11/21	6:00	Zoom	Yes
5	2/8/21	6:00	Zoom	Yes
6	3/8/21	6:00	Zoom	Yes
7				
8				

J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

Motion to adopt made by: [Victoria Salzman](#); Seconded by: [Colette Minifield](#)

Members Approving: Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Amber Muhammad, Colette Minnifield

Members Opposing: None

Members Abstaining: None

Motion Passes

XVIII. Discussion Items *None*

XIX. Information Items *(add items as needed)*

A. Principal's Report

--Beautiful start to the year, Currently 1,550 students, Less than the 1,591 projections

--Currently 3 teacher vacancies: 1 6th grade I&S (recommendation has been made for hire), 2 7th Grade Interrelated Teachers, currently covered by long term subs and supported by other faculty and staff

--Sports programs are up an running, including APS sports, PTA sports, and 6th grade intermural sports

--Clubs and our Sutton Musical are starting

--Curriculum Night/Open house has been postponed out of concern of staff and student health in consideration of high levels of community spread.

--Scheduling Principal coffees

--We are currently supporting Sylvan Middle School zooming into Quigley's Algebra 1

DISCUSSION:

On Curriculum Night: Victoria Salzman suggested doing Open House virtually. Shauna suggested if done virtually that it be done by team and using breakout rooms to support community and conversation.

- B. DLI (Israel Vance updated)** DLI Students are scheduled into DLI Spanish Language and Literature, DLI Spanish I&S and DLI English Language and Literature as well as a Spanish Visual Arts class. We had a delayed start for one teachers. Teachers are adjusting well and have fit into the school very well. Student community and student interactions in DLI classes is inspiring.

C. Information Items *[Add brief summary of the item and any resulting discussion]*

i. COVID Protocols

Students are adhering nicely to masking and physical distancing.

ii. Intervention and Enrichment Blocks

SST/Intervention coordinator, Naomi Whitters, will present at next go team meeting, Parent meeting forthcoming, Literacy enrichment using Read 180, Math enrichment using Math 180, Enrichment using Renzulli,

iii. Universal Screener

Students are completing MAP testing and will be rescheduled into intervention/enrichment based on new MAP data.

XX. Announcements

--For new GO Team members, complete orientation and training sent via GO Team office.

--Shelly Riddle expressed thanks to Principal Johnson and the admin team for supporting teachers and making her feel safe after being out of the building last year, and all the work they are doing this year.

XXI. Adjournment

Motion made by: [Victoria Salzman](#); Seconded by: [Colette Minnifield](#)

Members Approving: Victoria Salzman, Shauna Achey, Shelly Riddle, Israel Vance, Amber Muhammad, Colette Minnifield

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:11

Minutes Taken By: [Israel Vance](#)

Position: [GO Team Member](#)

Date Approved: [\[Insert Date When Approved\]](#)